

Harrington Park Recreation Committee
Minutes
Wednesday, August 21, 2019

1. CALL MEETING TO ORDER

CD called the meeting to order at 8:10pm.

Chairman's Announcement

In compliance with Chapter 231, Public Law 1975, adequate notice of the scheduled meeting was made. It is posted on the bulletin board in the Municipal Center. Copies have been mailed to the BERGEN RECORD, SUBURBANITE, and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been mailed to individuals requesting the same.

2. ROLL CALL

COMMISSION Members	PRESENT	ABSENT
(CD) Charles DeGruccio (chairman)	X	
(LC) Lynne Cappelmann	X	
(TD) Thomas Donnelly	X (8:15pm)	
(PK) Patrick (Kelly) Kramer		X
(AP) Ashely Plescia	X	

ALSO PRESENT:

(JC) Joon Chung, Council Liaison

(CL) Carolyn Lee, Secretary

3. ADMINISTRATIVE ITEMS

a. Welcome New Members (Robert Hwang & Matthew Saland)

The Recreation Commission members welcomed Matthew Saland. He was sworn in with the Oath of Office. Robert Hwang could not attend.

b. Approval of Minutes (June 17, 2019)

Motion: LC Second: AP

In favor, all said "aye".

4. ITEMS FROM THE PUBLIC

No one from the public attended the meeting.

5. UPDATES

a. Finance and Budget

JC provided a ledger for the soccer account up to August 31st for the members to review. AYSO paid the field maintenance fee of \$10,000 total for the 2 years. The website opened for registration a couple of weeks ago. AP has not seen many e-blasts. Fee for soccer will increase for late registration. AP will talk to Lara Toomin (LT) about putting a deadline on the website. The borough is in the process in finding a way to use credit cards for payment. Because this is a municipal government, it is not as easy as non-profit entities to use credit cards and requires approvals. Eventually, we will be able to use credit cards to make it easier. Information is sent through HSA (school) and

Harrington Park Recreation Committee

Minutes

Wednesday, August 21, 2019

Rec (only for kids that have registered for a sport already) email. JC will ask Ann Bistriz to send out a community email. The price point was lowered and a family cap was implemented. The price ranges from \$50-85 and \$175 is the family cap.

b. Field Requests

A. Raiders football and cheer – Highland Field (Aug.12 – Sept.2)

Raiders are already using the fields.

B. Inquiries

I. Girl Scout Ice Cream Social (Fri. Sept. 13, raindate Sept. 20)

The Girl Scouts will be requesting the use of George Street soon.

II. Sukha – Raiders Cheerleaders – Highland Field (Sept. 3-6)

This would have been approved with the Raiders football and cheer request. The Raiders pay Sukha to each the halftime show. The insurance should be part of the Raiders program. CL will notify Sukha.

III. Sukha – Yoga – Pondside (Sat. mornings in Sept)

A COI is needed and a completed field request form. The members asked if Sukha would be charging a fee for the class and the number of people who would be attending. \$75 is the fee for an exclusive use of a field. There was a discussion about the fee. If there is a fee charged, then the area must be designated. The area must be maintained, i.e. cleaned.

IV. Resident – Highland Field picnic tables and playground (Sun. Oct. 13, 11am-1pm)

A resident asked if they could have a birthday party at Highland Field. CL replied that Recreation cannot reserve the picnic tables and the playground because it is open to the public. If a field is requested, then a field request form and COI must be submitted for availability and approval. She asked if there would be access to the bathrooms. The bathrooms are not on a timer anymore. People have been posting the code to the bathroom.

V. Debrino & Slugs (Berg) - invoices

CD will ask LT about the field usage over the summer in order to generate invoices.

c. School Coordination

A. Indoor Soccer – Billing

JC will meet with Dr. Fried this week. The school charges soccer and basketball for gym time in the winter. Now that soccer is part of the town, the charges need to be renegotiated because it is coming from the same pocket. An example: A building permit must be paid. The churches must pay for permits even though they are non-profit. The school does not pay for the permit because it comes from the same pocket. Soccer used the gym about 2hrs/week in the winter, about \$370. AYSO did not want to sign the field request that the school requires. If more kids play, more gym time might be needed. Indoor soccer used Northvale more often. The school received soccer's payment.

Harrington Park Recreation Committee
Minutes
Wednesday, August 21, 2019

B. Basketball – Billing

Basketball has a bigger bill (approx. \$4,000) for custodian hourly rate (\$20/hr). If basketball comes under Rec, it would be much bigger because they use it from September to March. The fee gets split if multiple sports are using the gyms at the same time. Men's basketball check was lost.

Basketball is not joining Rec at this time. Lacrosse is a multi-town sport and will not be joining.

The custodian time should be paid and is part of the school budget. Questions about billing and who pays the school for soccer may take more time to determine.

d. Sports Coordination

A. VIP Soccer

JC met with Terry Schettino to discuss soccer for special needs. About 54 players register each year with some players are over 20 years old. The players have autism, down syndrome or other special needs and come from many towns. The program is scheduled for once a week on Saturdays for 1 hour. Terry Schettino, Maryanne Slone and William Malton (?) organize the program. There are about 100 volunteers but need about 2-3 adult volunteers. The adults have a supervisory role and would organize a party at the end of the season. If anyone knows a parent of kids in the 8th grade or older to help, please contact Terry. No added insurance is needed. VIP soccer is absorbed by Rec. LT set up registration and volunteer signup. AP asked about Rutgers Training. JC will look into it.

e. Town Programs

A. Town Day (Sept. 7, 2019)

There will be 4 officers assigned to Town Day and they didn't feel it was necessary to have a crossing guard. Town Day has never had a crossing guard. If there is a need, they will appoint someone.

12:30 Ceremony, Cheerleaders, SWAT demo

1:30 Beer sales open

Discussions continued about Town Day Rec member allocation in each area.

There was discussion about the conflict of interest and the municipal alliance.

- note AP left the meeting at 8:55pm.

I. Insurance for Bouncy Rides

There was discussion that the JIF does not cover bouncy rides. The members were asked to vote on additional insurance to be purchased.

Motion: LC Second: TD

In favor, all said "aye".

*AP left before vote; Matthew Saland voted.

Town Day banner is not ready. The dates have not been changed and a quote was not provided. JC will speak to John about the banners. CL sent the smaller banner images to John and is waiting for an invoice. It might be better to drop off the large banner at Fastsigns.

Harrington Park Recreation Committee
Minutes
Wednesday, August 21, 2019

B. Ragamuffin (Oct. 26, 2019)

Rec members volunteer to set up and take down the decorations and games, purchase pumpkins and prizes.

f. Park & Playground Maintenance

i. Playground Maintenance

A. Highland Field – Broken Tubular Slide

CL said there was an invoice for a tubular slide and DPW may have already fixed it. PK did not give an update. LC will check the slide.

B. Highland Field – Bathroom Lock

JC will contact J&B Lock Company.

ii. Field Maintenance

A. Highland Field - hut

The hut should be cleaned or a new roof shingle is needed. An arborist may be needed to determine if the trees could be trimmed around the hut. The moss is growing because it doesn't get enough sun.

B. George Street – tree

Fallen tree was removed.

C. School basketball - fee

Discussed in 5.c.B - Basketball Billing

D. Fieldhouse Roof and Door Estimate

Baseball and softball cannot store equipment in the fieldhouse this year. The roof must be replaced before this winter. TD will get an estimate from roofing company. Baseball and Softball can contribute funds for repairs to improve the program. JC will speak to the baseball and soccer commissioners about funding.

E. Highland Field 5 Wooden Bleachers

LT was going to look at cost for trek type boards. CL will ask Mark if he could get a quote because he would know what is needed for replacement.

6. PROJECTS

a. Grant Update

No update.

7. OTHER ITEMS

- a. Rutgers SAFTEY training** – Members would like to schedule the Rutgers Safety Training in Harrington Park. Some members noted that there are training programs in the area each month. Some members took the course in Old Tappan. CL noted in the spring of 2019, the members wanted a training session in HP on Friday or the weekend and this was not possible due to instructor schedules. The members would like to have training sessions on Tuesday, Wednesday or Thursday. CL said there is a cost for the instructor and a cost for the manual. CL will contact Rutgers for instructor schedules.

**Harrington Park Recreation Committee
Minutes
Wednesday, August 21, 2019**

b. Advertisement Signs

TD will reach out to the companies who previously advertised at Highland Field.

8. ADJOURN

Motion: CD Second: LC

In favour, all said "aye".

Meeting adjourned at 9:20pm.

NEXT MEETING

Next regularly scheduled meeting is September 18, 2019 at 8pm.